Usage Regulations

The Library Policies and Code of Conduct of the University Library (UB), in particular the "Rahmenbenutzungs-ordnung für die Dezentrale Bibliotheken" apply to the Computer Science Library. The following rules apply in deviation from or in addition to this:

No bags, backpacks or anything similar may be brought into the library. You can use a basket for the things you need at the place.

You have the possibility to use a day locker (these are the gray lockers after the entrance of the library). You receive a key at the information desk. You can use your BlueCard, ID card or passport as a deposit. We do not accept keys, membership cards, credit cards, tickets, or anything else as a deposit. Daily lockers must be vacated by the end of opening hours.

You can also rent a permanent locker (these are the blue lockers in front of the library entrance). Please contact the team at the information desk. They will explain the exact rules of use to you.

In case of loss of the key (daily or permanent locker) a replacement fee of 25,- € is due.

Tables and chairs may not be moved to another place!

Seats may not be reserved, i.e. if you leave the library for more than 45 minutes, you must vacate the seat.

Do not place baskets in the walkway!

Eating is not allowed in the library. Staff is permitted to eat in the office and in the Info Desk area. You are welcome to have a drink.

Room 4001, Training Room I: Here you may work in groups. In this case, close the door so that the others are not disturbed.

Room 4002, Children's Room: This room is preferably reserved for parents with a child. The room may be used as a study room and for group work, but must be vacated when parents with a child need it.

Room 4003, office: the office - including the kitchen - may only be used by staff.

Room 4004, large reading room: Please keep your voices down in the large reading room and be considerate of other visitors.

4005, passage to the stacks: Here you will find a cutting machine as well as hole punch and stapler. If you need help using the cutting machine, please contact the team at the information desk.

Room 4006, beanbag room: You can place the beanbags and the small tables in the room as you like. However, keep the radiators clear. The two couches must remain in place. Feel free to use the whiteboard. Pens and whiteboard wipers are available at the information desk.

Room 4007, Training Room II: The room is reserved for training - please clear your space in a timely manner if it is needed for training.

Reading Garden: The reading garden can be used for studying when the weather is good. Please be careful not to use umbrellas when it is windy. You can use the cable drums for power supply. The large parasol may only be opened by the team.

Borrowing media: We are a reference library. Borrowing media is therefore only possible to a limited extent. Media can be borrowed one hour before the library closes until the next opening day at 10 am. Some media may be borrowed longer - these media are marked accordingly.

Airing: We will also air the room regularly during the cold season, so you may take your jackets/coats with you to your seat.